



Bwrdd Iechyd
Aneurin Bevan
Health Board



Llywodraeth Cymru
Welsh Government

Notes of Meeting

Held at 11:30am on
Wednesday, 16th January 2013
Meeting Room 2, Gateway Centre, Tredomen.

Present:-

Cllr Harry Andrews (Chair)	Chair of Caerphilly LSB and Leader of Caerphilly County Borough Council
Anthony O'Sullivan	Chief Executive, Caerphilly County Borough Council
Dr Andrew Goodall	Chief Executive, Aneurin Bevan Health Board
Michael Hearty	Director General - Strategic Planning, Finance & Performance Welsh Government
Paul Symes	Chief Superintendent, Gwent Police

In attendance:-

Phil Evans	Head of Information, Communications and Technology, CCBC
Robert Hartshorn	Head of Public Protection, CCBC
Howard Rees	Programme Manager, CCBC
Emma Sullivan	Democratic Services Officer, CCBC (Notes)

Point	Matter	Action
1.	<p>Welcome: Cllr Andrews welcomed everyone to the meeting and thanked Chief Superintendent Paul Symes for his attendance representing the Chief Constable of Gwent Police.</p> <p>Apologies for absence from Chief Constable Carmel Napier and Mike Bridgman (Assistant Director, GAVO) were noted.</p>	
2.	<p>Previous Minutes and Matters Arising: Notes of the meeting held on the 10th of October 2012 were approved as an accurate record.</p> <p>AOS sought clarification with regard to the recent press comments made by the Chief Constable in relation to the Domestic Abuse Project and requested feedback at the next meeting.</p> <p>HR confirmed that an imminent response was expected from the Welsh Government notifying of the success of the joint LSB ESF bid with Blaenau-Gwent and Torfaen LSBs on the 'Vulnerability Intelligence project' and confirming that funding would be coming forward in due</p>	<p>CN/PS</p> <p>HR</p>

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	<p>course.</p> <p>HR confirmed that as requested, Dr Ruth Hussey (Chief Medical Officer for Wales) had been written to on behalf of the LSB inviting her to act as the “Critical Friend” in relation to the LSB Alcohol Harm Reduction Action Plan. Dr Hussey had accepted the role and had provided feedback from WG colleagues. The action plan would be updated and brought back to the LSB in due course.</p>	HR
<p>3.</p> <p>3c</p> <p>3c (ii)</p>	<p><u>Update on LSB Work Programme:</u></p> <p>“Tackling the Impact of Poverty”</p> <p>Update on Upper Rhymney Valley Project. This agenda item was brought forward.</p> <p>RH provided an update and report on the Upper Rhymney Valley Project, now known as the Poverty Task Group.</p> <p>RH advised that the first meeting of the Poverty Task Group had taken place with representation from Aneurin Bevan Health Board, Gwent Police, Public Health Wales, CAB, GAVO, Rhymney Valley Food Bank, Rhymney Comprehensive School and a range of service providers from the Council in attendance. The discussions highlighted potential areas of focus to take forward as follows:-</p> <p>Rhymney Comprehensive School - its place within the Community was recognised as an opportunity and offered partner agencies the ability to provide support to children and take advantage of its links with parents and families. Members noted that the next meeting of the Group would be held at the school.</p> <p>Employment - the availability of employment was agreed as a significant area to explore and would be discussed further at the next Group meeting, Job Centre Plus had been approached with regard to representation. However this was considered to be a difficult issue to tackle and successful outcomes would be difficult to measure.</p> <p>Digital Inclusion – the extremely limited broadband access in the area was discussed and was of major interest to the Group in terms of accessing services, benefits and educational opportunities.</p> <p>The challenges going forward were noted and it was agreed that the digital inclusion initiative would provide a defined area of focus for the Group with a measurable outcome that would have a positive impact for the Upper Rhymney Valley. Funding opportunities for broadband provision were discussed and reference made to possible opportunities through the CCBC Welsh Housing Quality Standard (WHQS) project and Coal Mining Community Fund. It was noted that WHQS also had the potential to bring work into the Rhymney Valley. Ongoing and future developments in the area were discussed and the new Northern Health and Resource Centre at Rhymney was highlighted.</p>	

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	<p>Consideration was given to connecting the group to the local community and it was agreed that optimising the facilities of the school and its position within the community would be a positive way forward.</p> <p>The focus and priorities of the group were discussed and the importance of ensuring the accountability and measurability of its outcomes was emphasised in order to make the best use of the resources available and to ensure that they translated positively into people's lives.</p> <p>Mapping and Information Tool - RH detailed the impact of the forthcoming Welfare Reform changes and the need to provide a clear platform to signpost, highlight and guide services users through the various agencies involved. The work of Family Information Services and Welfare Reform Leads in promoting financial inclusion and money management, access to entitlements and other services that could be incorporated into the proposed digital resource. It was noted that a bid had been submitted to the Regional Collaboration Fund and the estimated cost of the project would be £150,000 for each of the 3 years. PE confirmed that IT Services were currently working on a web-based resource that could be linked with this project.</p> <p>The LSB agreed that the mapping tool provided an essential foundation for the Group and supported its priorities, providing them with a realistic target and a positive outcome for the community. Concerns were raised as to how the resource would be funded should the Regional Collaboration bid prove to be unsuccessful. Alternative funding streams were discussed and the need to ensure the long-term sustainability of the Mapping Tool was emphasised.</p> <p>The Board endorsed the progress and direction of the group going forward and asked RH to provide feedback to the Group at its next meeting.</p>	RH
3c (i)	<p>Update on the CCBC Welfare Reform Act Implementation Project.</p> <p>LSB members noted the content of the information report.</p>	
3a	<p>Update on Single Integrated Plan.</p> <p>HR presented the report and an update on the development of the Single Integrated Plan project and the progress of the Unified Needs Assessment. The five themed outcomes of the data collation were confirmed under section 3.2.1 of the report. To further this work, stakeholder workshops were held and provided qualitative data on the priorities under each theme and actions required in order to deliver these priorities. Two documents were then produced, a summary document for public consultation and a comprehensive 'technical' document. Both documents were now in the final stages of production and would be launched at the forthcoming Standing Conference as part of the public consultation process.</p> <p>The Board was asked to consider naming the plan 'Caerphilly Delivers'</p>	

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	<p>and this was fully endorsed by all Members present.</p> <p>Members noted the revised consultation timetable and agreed that this was acceptable given the early involvement of stakeholders and the scrutiny and audit already undertaken. The importance of maintaining the impetus of the project was emphasised and Members agreed that the pace of delivery was vital to the success of the Plan. The consultation programme was outlined and it was noted that all responses would be considered prior to the finalised plan being approved by the LSB for publication.</p> <p>The Board endorsed the revised consultation timetable.</p> <p>The performance management framework was confirmed and its methodologies detailed. HR also advised that children and young people would be involved in the consultation process through a series of workshops facilitated with the Junior Panel and Youth Forum.</p> <p>LSB Members noted the proposed vision statement as detailed in section 3.3.4 of the report. AG expressed reservations as to the style of the statement and agreed to meet with HR and discuss rewording the statement to better reflect the ambitions of the project in a simpler, easy to remember format.</p> <p>HR confirmed that the final plan would be presented to the LSB on the 17th April 2013 for their approval and then presented to full Council on the 23rd of April 2013.</p>	AG/HR
3b	<p>Caerphilly LSB draft Engagement Strategy and Action Plan.</p> <p>The report presented the draft Local Service Board Engagement Strategy as detailed in Appendix 1.</p> <p>PE outlined the development of the document and Members noted the key issues identified at the stakeholder/partnership workshop held on the 23rd November 2012. Participants agreed that the outcomes of the strategy should be derived from the 10 national principles of engagement and these were fully detailed within the draft document. The model of engagement was detailed and recognised that different levels of involvement were appropriate in different circumstances.</p> <p>The action plan detailed on page 9 of Appendix 1 was highlighted and HR confirmed that a meeting of the Citizen Engagement Group would be called in February to finish the document, which would then be brought back to the LSB or a delegate group to sign-off.</p> <p>Members were pleased to note the progress made in the report and action plan.</p> <p>AG wondered if it would be possible to capture a more personal aspect and suggested that video clips, offering one-minute sound bites would be an option worth considering. This was discussed at length and it was agreed that the Standing Conference afforded the ideal opportunity, as the</p>	

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	<p>technology and community representation would be readily available during the event. PE agreed to take this forward.</p> <p>The ongoing collaboration with the Youth Forum and their involvement in various projects was discussed. Members were both encouraged and impressed at the maturity with which they approached projects. HR advised that consultation with children and young people was a requirement of the strategy.</p> <p>PS confirmed that he would forward the strategy to Chief Inspector Joanne Bull (the deputy Engagement Portfolio Lead for Gwent Police). He was impressed by the strategy presented as a model of good practice. HR advised that there was a need to encourage engagement at the strategic corporate level and PS agreed to feedback and would ensure future representation.</p> <p>Members endorsed the recommendations as noted in the report.</p>	<p>PE</p> <p>PS</p>
<p>4.</p> <p>4a</p> <p>4b</p>	<p><u>Voluntary Sector:</u></p> <p>Update on “Big Lottery” application success. LSB members acknowledged and congratulated GAVO on the success of the above application. They noted that MB would provide a comprehensive update at the next meeting.</p> <p>“Delivering Together - Compact Agreement 2013-2017”. The report updated Members on the development of the revised Voluntary and Community Sector Compact Agreement entitled ‘Delivering Together-Compact Agreement 2013-2017’.</p> <p>It was noted that Community and Town Councils, Caerphilly Business Forum and the Gwent Police and Crime Commissioner would be compact partners for the first time under this agreement.</p> <p>The composition of the revised agreement was confirmed and Members noted that compact partners would approve the document through their own internal process and the finalised version would be brought back to the next LSB meeting for approval.</p> <p>Members were mindful that this would be a period of change for the voluntary and community sector and agreed that the compact needed to reflect this different way of working going forward.</p> <p>Members noted the report.</p>	<p>MB</p>
<p>5.</p>	<p><u>Next LSB Standing Conference:</u> The agenda for the forthcoming Standing Conference on 23rd January, 2013 was noted.</p>	
<p>6.</p>	<p><u>Any Other Business:</u> AOS provided a brief update on the progress of ongoing projects throughout the Caerphilly Borough. Reference was made to the first 10K</p>	

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	<p>throughout the Caerphilly Borough. Reference was made to the first 10K race to be held in Caerphilly, the Bargoed Retail Plateau development and the confirmation that Odeon Cinema, Frankie and Benny's and Costa Coffee would take up tenancy. The leisure development at Ystrad Mynach and the redevelopment of Caerphilly Leisure Centre were also highlighted.</p> <p>Members were advised that in-line with the CCBC medium term financial plan, it is anticipated that Council tax would increase by 2.35% in the forthcoming financial year, subject to Council approval.</p> <p>The meeting closed at 1:00pm.</p>	
7.	<p><u>Date of Next Meeting:</u> From 3pm to 4:30pm on Wednesday, 17th April, 2013 in Meeting Room 2, Gateway Building, Tredomen.</p>	